



Cleary  
Training  
Associates



Customised IT Training & Development

## Course Outline | Business Objects Level 2

**Duration:** 1 Day

**Objectives:** Students will learn the basic skills necessary to use advanced features of Business Objects. They will create complex queries, query context and IF statements.

**Prerequisites:** A basic understanding of using Business Objects, obtain by attending the Business Object Level 1 Course.

### Complex Queries

- Union
- Intersect
- Minus
- Sub Queries

### Query Contexts

- Input Context
- Output Context

### Functions

- Strings
- Rolling Totals/Averages
- Ranking Values

### IF... Then... Else...

- Produce Values based on the condition of other values
- Group values into User Defined bands

### Compare Data using the "Where" operator

- Show Year on Year comparisons

### Multiple Data Sources

- Creating reports using more than one data source
- Unmatched Data

### Miscellaneous

- User Functions
- Saving to Excel and keeping format